



## CRANE & DERRICK JOBSITE LOG

1 RCNY §3319-01(k) • 1 RCNY §3319-02(j) • NYC BC §3319

Required information must be recorded and maintained at the job site by the equipment user. All entries must be signed and dated by the individual who recorded them. Pre-shift and post-shift inspection records made by the Hoisting Machine Operator must be kept in the cab or at the operator's station.

|                           |  |                    |  |
|---------------------------|--|--------------------|--|
| Project address           |  | DOB job / BIN No.  |  |
| Equipment (make/model)    |  | CD / CN device No. |  |
| Equipment user (company)  |  | Lift director      |  |
| Hoisting machine operator |  | HMO license No.    |  |

### A. FREQUENT (PRE-SHIFT) INSPECTION — by Hoisting Machine Operator (1 RCNY §3319-01(k)(1))

| Date | Time | Items inspected / condition | Deficiencies & action taken | HMO signature |
|------|------|-----------------------------|-----------------------------|---------------|
|      |      |                             |                             |               |
|      |      |                             |                             |               |
|      |      |                             |                             |               |
|      |      |                             |                             |               |

### B. PARKING / SECURING (POST-SHIFT) INSPECTION (1 RCNY §3319-01(k)(2))

| Date | Time | Securing measures verified (boom position, brakes, weathervaning, power) | HMO signature |
|------|------|--------------------------------------------------------------------------|---------------|
|      |      |                                                                          |               |
|      |      |                                                                          |               |
|      |      |                                                                          |               |

### C. PRE-SHIFT SAFETY MEETING (1 RCNY §3319-02(j) — record date, time & participants)

| Date / time | Participant name | Title | Company affiliation |
|-------------|------------------|-------|---------------------|
|             |                  |       |                     |
|             |                  |       |                     |
|             |                  |       |                     |

### D. ASSEMBLY/DISASSEMBLY DIRECTOR · EQUIPMENT USER CUSTODY · LIFT DIRECTOR CHANGES

| Date / time | Entry type (A/D director / custody taken or relinquished / new lift director) | Name & contact or company | Signature |
|-------------|-------------------------------------------------------------------------------|---------------------------|-----------|
|             |                                                                               |                           |           |
|             |                                                                               |                           |           |
|             |                                                                               |                           |           |

Note: For erection, jumping, climbing or dismantling of a tower or climber crane, the pre-jump safety meeting log requirements of BC §3319.8.6 also apply. Critical picks must follow a plan per BC §3316.9.1 with on-site verification immediately prior to the pick. All entries above must be signed and dated by the person who recorded them.