



CONSTRUCTION SUPERINTENDENT DAILY LOG

NYC BUILDING CODE §3301.13.13 • 1 RCNY §3301-04

For sites where a registered Construction Superintendent is required and no SSM/SSC is designated. Record the date, location and result of each inspection required by BC §3310.8.3.2 and 1 RCNY §3310-01 Tables 1–9, performed personally by the construction superintendent each day the site is active. Keep on site and available to the Department upon request.

Project address		DOB job / BIN No.	
Permit holder / GC		Date of log	
Constr. superintendent		CS registration No.	
Weather / temp		Workers on site (No.)	

A. DAILY SITE INSPECTIONS (date, location & result — 1 RCNY §3301-04(d), (f))

Time	Location (floor / area)	Item inspected (housekeeping, egress, guardrails, scaffolds, excavation, hoisting, fire safety, etc.)	Result / corrective action

B. UNSAFE CONDITIONS DISCOVERED & CORRECTIONS (BC §3301.13.9)

Location	Unsafe condition	Action taken / party notified	Date corrected

C. ACTIVITIES, INCIDENTS & NOTES (trades on site, deliveries, incidents, visits by DOB/FDNY, weather events)

Time	Entry

CONSTRUCTION
SUPERINTENDENT
SIGNATURE

PRINT NAME

DATE